



MTMHA GENERAL BOARD MEETING

Date: Wednesday May 15, 2024

Time: 7:00PM

Location: Courtright Firehall

In person and online.

Board members present marked with an 'X'					
Marty Passmore	X	Brad Ouellette	X	Mike Thompson	X
Jay Vandenberg	X	Mark Perrin		Stacey Skeates	X
Derek Gibbs	X	Angela Gibbs	X	Brent MacDonald	
Dustin McEvoy	X	Kaylen Burgess		Jamie Bailey	
Jay Passingham		Asa Stokes		Randy Pauling	X
Stacey Mullen	X	Tonya Lahey	X	Nadine Powers	X

1. Call to order.

Meeting called to order by Marty Passmore at 7:02 p.m.

2. Approval of agenda/conflict of interest

Approval of the agenda motioned by: Jay V.

Seconded by: Derek G.

CARRIED

No conflicts of interest declared.

3. Approval of Prior Meeting Minutes

Approval of AGM Meeting minutes motioned by: Randy P.

Seconded by: Dustin M.

CARRIED

4. Director Reports

a) President – Marty Passmore

Welcomed all members to the board. The agenda will be a working document, if you have new business, members were asked to put it on the agenda ahead of the meeting. This will allow for all members to have time to review and process.

In addition, Marty asked the members to review the monthly minutes to ensure accuracy. It is particularly important to correct any errors prior to approving/posting. Looking forward to a wonderful year focusing on the strategic plan that was discussed at the AGM.

b) VP of Hockey Operations – Jay Vandenberg

Following the closure of registration, the Hockey Committee will initiate the process of reviewing the number of registered skaters and identifying team allocations. Subsequently, they will begin assessing ice time availability for tryouts and hockey camps.

c) Risk Management – Derek Gibbs

Maintaining professionalism, ensuring structured minutes, and enhancing transparency within the board are crucial aspects. Drafts of confidentiality agreements are currently in progress and will soon be proposed for approval and signing. The objective of these agreements is to emphasize the significance of confidentiality among members who have access to personal information stemming from complaints, reported incidents, etc.

d) Registrar – Dustin McEvoy

Registration is currently open, with forty-six individuals already registered as of the meeting. This level of enrollment is typical, as many registrations tend to occur in the final weeks of June. For participants aged U9 and above, a late fee of \$200.00 applies.

Regarding tryout fees, players under U11 are exempt from payment, while those U11 and older are required to pay a tryout fee, preferably during online registration.

The numbers are so important because we are a small organization, the board waits for the numbers and then allocates the number to teams.

Randy P. inquired about the possibility of Sarnia children joining MTMHA. While Sarnia children are welcome to join, they must have previously attempted tryouts for Sarnia AAA and AA teams.

Derek G. asked if the removal of previous board members from HCR emails has taken place to which Marty P. confirmed that this action is complete.

Derek G. also announced that HCR is going live and emphasized that all coaches must register for a vulnerable sector check through the OHF.

e) Direction of Communications – Kaylen B.

Written updated submitted: 2024/2025 Season website is not live. Ask out to get all Tier 1 coaches emails forwarded to her so their profiles can be set up online. List of teams prospected for the season still needs to be set up on the website as well. Ask to all members to email any postings to her and then follow up with a text.

Derek G. added that he would like to see some time given to ensuring that policies are also up to date.

f) Director of Travel Teams – Brad Ouellette

There was an influx of applicants for the Tier 1 coaches, all great options and tough decisions were made. All Tier 1 coaches have been selected and notified.

Discussion took place about AE teams. When the registration numbers come in, the Hockey Committee must decide if the organization wants to move forward this year with AE teams. Some associations within the Shamrock League are pulling out their AE teams and moving into local leagues. The board wants the organization to be successful regardless of the level, and having teams that are not winning a game all season is discouraging to all those associated with those teams.

Randy P. asked if there was the possibility of having local league teams, and then one Four County and one Rep team? Marty P. commented that this all depends on numbers, right now the numbers are less than they were in 2019. Randy P. asked if we could look at revamping to try and increase the numbers and look at this in the future. Parents might be more apt to register their children for hockey if there was a local league available. Marty P. commented that nothing is off the table, could review for future discussions.

g) Director of Resources – Angela Gibbs

Coaches have been great at returning equipment. Now focusing on organizing.

h) Director of Development – Asa Stokes

No update provided.

i) Director of Fundamentals – Jamie Bailey

Will be waiting for registration numbers and look at bringing in some programming.

j) Director of Tournaments – Randy Pauling

Randy is new to the role and was going to connect with Jay V., to get up to date and learn the role. Jay V. agreed to connect.

k) Director of Fundraising – Stacey Skeates

Thinking about different fundraising ideas, currently moving on getting a Bingo application put in. Has been in touch with the Sting representative to discuss moving forward again with the Sting Association night. This was a great success last year and brought in approximately \$6800.00. The teams involved appeared to really enjoy themselves. Randy P., asked about ticket prices for this event. The organization was selling tickets for \$15.00 with \$5.00 going back to MTMHA, however the public was able to go online and buy tickets for cheaper online. It did not necessarily leave a great impression when selling tickets. Discussion was had that the MTMHA selected the date of the game being a Sunday matinee and would consider selecting a different game next time, a Friday night. There was also talk about how prior to COVID this used to take place at Mooretown Flag Jr. C games, and it would be great

to see if we could get back to this as well. Would be nice to support teams within our own hometown.

l) Director of Sponsorship – Mike Thompson

Currently working on gathering details of what took place in the past and will learn and expand based on findings. Inquiring about the costs for rink boards. The golf tournament date is set, and Nadine P. volunteered to help with proving guidance as she has previous experience with this.

m) Director of Four Counties – Brent MacDonald

No update provided.

n) Director of Volunteers – Nadine Power

New to the role and learning position and consulting with Melissa A.

5. Financial Report

a) Director of Finance – Mark Perrin

No update provided.

6. Committee Report

a) Hockey Committee – Jay Vandenberg

The MTMHA constitution states the committee must be chaired by the VP of Hockey Operations and include following positions; Director of Travel Teams, Director of Tournaments, Director of Development, Director of Fundamentals, Director of Four County, Director of Equipment, Ice Scheduler, OMHA Rep, Shamrock Rep, VP of Risk Management and President. Jay V. asked if any other board members would like to be on the Committee to reach out to him.

The first meeting will take place once the registration closes and then they will focus on figuring out the number of teams and team sizes.

Must submit our expected number of teams to OMHA by June 1st. and will plan to overestimate as it is better to overestimate and receive funds back.

7. Unfinished Business

None

8. New Business Arising / Motions

a) Board Meeting Dates/Times and Locations

- MTMHA is to provide members 7 days with notice of a meeting.
- MTMHA is expected to have eleven meetings per year. Usually taking the month of July off.
- Absenteeism – Board members must communicate if they are unable to attend, recognize that life happens and there is always the option to join a meeting virtually, if unable, preference would be to forward an update. Should a member miss 3

consecutive meetings with no communication or 4 out of 8, the assumption will be made that they are resigning from their position.

- Suggestion was made by Marty P., to host meetings every 3rd Wednesday of the month at the Courtright Firehall. The Courtright Firehall was donated by the fire chief. There are jersey banners that the U21 team wore to thank them for their support. He will review the dates and get back to the Board.
- The President or Vice President can call Emergency Meetings.
- Liaison with St. Clair Township – effort putting forth this year to work with on the Board's relationship with the Township. Recognize that there is an importance to increase communication.

b) Confidentiality Agreement

A confidentiality agreement will be coming forward. It is extremely important to protect the privacy of the MTMHA membership.

c) Change in Constitution – Closed Board Meeting

Tabled to next meeting.

d) Incident / Complaint Form

A new website tool has been implemented to facilitate the lodging of incidents and/or complaints by members.

Motion put forward that the incident/complaint forms be put in effect and posted on the website: Derek G.

Seconded: Jay V.

CARRIED

e) Financial Audit

Recognize the importance of moving forward with this. Need to approve a vendor.

Motion put forward to get three quotes from vendors to audit books from 2020 – present.

Vendor to be selected at the next board meeting: Mike T.

Seconded: Derek G.

CARRIED

f) New Team Fundraising/Sponsorship Model

Need to decide what this is going to look like. Discussion took place about capping teams with a certain amount and then the rest returning to the association. Need to ensure that we do not have 'rich teams' and a 'poor organization.'

At the AGM members made it clear that they did not want to pay for new jerseys at this time. More discussion to take place.

g) Juvenile Team Run and Cost

Last year the Juvenile Team was reintroduced to MTMHA, and fees were low to encourage enrollment. There was great interest in this team and the team had a great season. Talk about increasing rates to \$300.00 and offset the rest with the donation received from the Juvenile Silverstick tournament.

Motion made to move forward with opening registration for another Juvenile Team: Randy P.
Seconded: Derek G.

CARRIED

Motion made to increase rates to \$300.00: Jay V.
Seconded: Randy P.

CARRIED

h) Board Member Resignation

Hugh McCowan has submitted his resignation for his Director of Travel Teams – Brad Ouellette will fill this position for the remainder of the season.

i) Jersey Committee

Conversations were held regarding the effort and duration required for reviewing all the jerseys, searching for those in need of replacement and letters that require removal, with approximately six hundred jerseys to review.

Motion made to create a Jersey Care Committee: Jay V.
Seconded: Randy P.

CARRIED

j) Coaches Appreciation

In the past, the Board has organized an appreciation night for all bench staff. Recently, there was a discussion to determine if this tradition should continue. The majority recognized the importance of acknowledging the staff who contribute to teams each year. However, it was proposed to limit the drinks provided and implement an RSVP format to better organize the food. The proposed date for this event is May 31, 2024.

9. Any Other Business

None

10. Adjournment

Meeting adjournment motion made by: Derek G.
Seconded: Jay V.

CARRIED

Meeting ended 8:44 p.m.