



MTMHA GENERAL BOARD MEETING

Date: Wednesday August 21, 2024

Time: 7:00PM

Location: Courtright Firehall

| Board members present marked with an 'X' | | | | | |
|---|---|-----------------------|---|-----------------------|---|
| Marty Passmore | X | Brad Oulette | X | Mike Thompson | X |
| Jay Vandenberg | X | Mark Perrin | | Stacey Skeates | X |
| Derek Gibbs | X | Angela Gibbs | X | Brent MacDonald | X |
| Dustin McEvoy | X | Kaylen Burgess | | Jay Passingham | X |
| Jay Passingham | X | Asa Stokes | X | Rick Harris | |
| Stacey Mullen | X | Jamie Bailey | | Brad Ysebaert | |
| Tonya Lahey | X | Randy Pauling | X | <i>Macy Gauvin</i> | |
| Nadine Powers | X | <i>Greg Armstrong</i> | | <i>Jason Bourdage</i> | |
| <i>Bob Gladwish</i> | | | | | |

1. Call to order

Meeting called to order by Marty Passmore at 7:01 p.m.

2. Approval of agenda/conflict of interest

Approval of the agenda motioned by: Jay V.

Seconded by: Brent M.

CARRIED

No conflicts of interest declared.

3. Approval of Prior Meeting Minutes

A discussion took place around the June minutes and the listed cost of the third jersey. In the minutes it stated that the jerseys were going to cost \$96.00, which is the case. But the decision was made to charge \$100.00. This will allow for a buffer in case there are increased costs, or it can be used to inventory of socks if needed.

Approval of the June 19th meeting minutes motioned by: Jay V.

Seconded by: Angela G.

CARRIED

4. Director Reports

a) President – Marty Passmore

Marty P., passed on this section and would touch base at the end of the meeting with the “additions to the agenda”

b) VP of Hockey Operations – Jay Vandenberg

Skills skates are online with groupings – coaches are running skates – possibly need help from the board. The skill skates are only for players who registered for tryouts. Marty P., indicated that families are able to bring their players out for the skill skate even if they are not trying out. They would just be required to pay cash at the door. Tryout dates are posted online

Coaches meeting is set for Thursday, August 29, 7pm at the Courtright firehall Secured a spot with Sarnia Sting's "Community Crop Tour" . This is a great opportunity. The Sarnia Sting will run a practice at Mooretown for an hour. One MTMHA team will be selected (decision on this to be made at a later date) will be able to join the Sting on the ice and then for the last 30 minutes all MTMHA would be invited to join on the ice. There are 4 centers that have been chosen for this. No date set yet.

c) Risk Management – Derek Gibbs

Confidentiality agreements were passed around for all members to sign.

Hockey Canada Insurance, OHF Assessment, OMHA Assessment and Hockey Canada Assessment total expense was \$22690.77

Part of this role is to review and maintain policies and procedures. He was reviewing the following policies on the website:

- Social Media Policy - No change
- Incident / Reporting - some language changes but concept the same
- Extra Team Funding - No change
- Discipline Policy - A little bit of strengthening
- Banner Policy - may be affected by MSC rules
- 24 Hour Rule - updated
- Team Expense - Mooretown online expense reimbursement form
- Policy to Contact OMHA - It is very important that anyone (parent, coach etc.) who wants to contact OMHA that they follow the proper procedures and contact the MTMHA OMHA Rep first. This is to be the same for anyone who wants to contact a Shamrock League or Four Counties. They should also be reaching out to the Board member of that specific league.
- Codes of Conducts - all remain the same

Important to note that all policies can be updated at any time as needed. The current forms with a red border means that they are the most recent document.

Hockey Canada Dressing Room Policy → Dressing room doors must be open at all times. MSC arena staff have indicated that they would help with complying with these rules and will find a way to keep the doors propped open.

The following discussion took place around the Corporate Donation Policy, Fundraising Policy and Sponsorship Policy. The Corporate Donation policy reads that any donation that is >\$1001.00 must be submitted to the Director of Financing. Fundraising initiatives have to be presented to the Director of Fundraising and 2 other board members for approval. It currently states that every team is allowed to do one fundraiser of their own outside of the MTMHA fundraisers. The reason for this was because the board does their own fundraising and it does not want to be competing with multiple MTMHA teams.

Discussion continued about where the fundraising money goes, parents are fundraising and costs are still rising. Stacy S. stated that she has to fill out permits for fundraising efforts and indicates where the money is going. For example, the Fill the Jersey draws from last season, that money has to go towards new jerseys. The golf tournament is to go towards keeping costs down. Randy P., indicated that it would be helpful if once the fundraising was figured out to have a plan moving forward that can then be shared with the membership. Derek G., indicated that this was a great idea for transparency. Randy P., if we know that ice costs are rising annually, then we need to prepare for this in the fundraising. Marty P., it will be nice to get into the habit of releasing quarterly statements and then the membership can see where we are at.

It came forward that the parent rep system for communicating about fundraising was not working very well. Marty P., suggested that the Director of Communications can get the

website updated with a section for a fundraising page and then the Director of Fundraising can post upcoming fundraisers on the website for all to see.

Discussion then took place around the line L in the policy, Additional jerseys (practice or specialty) cannot have a donor or sponsor other than the primary jersey sponsor. All additional jerseys must be approved by the board.

A motion was made by Derek G. to remove line L from the fundraising policy

Seconded by - Jay P.

CARRIED

The Sponsorship Policy has had the amount removed to allow for flexibility. Mike T., as where we landed on the split. Derek G., % of funds after >\$6500.00 - teams are allowed 50% of the funds after that. Mike T., would like to review each case based on their budget. Conversation took place around this. Each team gets a package, some say yes, some say no. For the teams that move forward with sponsorships, they can submit a monthly budget to the treasurer. Marty P., it is important to try and motivate teams to get sponsorships and then it can be reviewed with their monthly budgets.

Motion was put forward to separate this policy into three separate policies. One for corporate donations, one for fundraising and one for sponsorship - Jay V.

Seconded by: Mike T

CARRIED.

These policies will be reviewed at the upcoming Coaches Meeting and the Director of Fundraising will also attend.

d) Registrar – Dustin McEvoy

As of August 21, 2024 this is where the numbers stand; U5 – 17, U7 – 37, U9 – 50, U11 – 39, U13 – 55, U15 – 44, U18 – 57, and U21 – 12, for a total of 311 with 185 signed up for tryouts.

Marty P., stated that these numbers are very similar to last year's numbers, minus the U21 level. Dustin Mc., stated that there are still NRP players coming in.

e) Director of Communications – Kaylen B. (not present-provided an update)

Tryout lists are updated to present, I continue to update as Dustin sends additions.

All Tier 1 coaches have been given their website credentials, I will connect with Tier 3 and FC coaches once named. Please pass along their info. (name, email & team) to me as soon as they are named.

All information on hockey school, tryouts, and skill skates has been posted and is up to date.

I will continue to post all of this information on our socials

I have started to go through the site and many forms are dated or last year specific. Please if everyone can have a look at your section of the website and let me know what needs to be updated, removed etc.

Please send me the 2024/25 coaches handbook to be updated

f) Director of Travel Teams – Brad Ouelette

Travel team interviews were wrapped up tonight.

Request was put forward to Shamrock League for the U11 travel team to be dropped down to a Division 2, it will be voted on. Another U11 team in Parkhill was turned down for this same request. Returning players comes into play.

AE teams for bulk of divisions

g) Director of Resources – Angela Gibbs

Jersey Care Committee - 11 volunteers and 2 students have put over 120 hrs of their time into preparing and repairing the jerseys for this coming season and she would not have been able to get all of that accomplished without them. Every volunteer went over and above what was required, and she can't thank them enough. A sewing volunteer will continue to assist when needed. We need teams finalized.

Coaches Room - door codes changed - locks & lockers - all items in the lockers this year would like to use MTMHA locks, mail delivery for teams in lockers. Brad Y. stated that it was a good idea to put the mail in with all of the other items in the lockers because coaches were not accessing their mail slots. Angela G. stated that she would keep the codes, but wouldn't go in without speaking with a coach first.

Marty said to go ahead and then said that this should be voted on.

Angela G. brought forth a motion to have the MTMHA put locks on the lockers

Seconded by: Stacey S.

CARRIED

Jersey forms - deadline + accountability for not submitting. We have an entire set of jerseys that have not been returned, can't track them down.

Randy P. suggested that any coach that has not returned jerseys doesn't get practice until they are returned.

Brad Y. we could put a notification on the volunteer cheque that if your jerseys are not returned we will cash the volunteer cheque.

3rd jersey mock-up finalization - roll out plan - sizing samples delivered September 4th Will need volunteers during tryouts/sort skates to run sizing booth, would like all players to try on samples. Jerseys will be available to try on for three weekends.

Deadline to submit jersey order October 11th. Jay V., thought Sept. 30th would be a good date - 6 weeks for delivery - will ship in team sets. There was a discussion about the U21s because their season starts later? If ordering after the cutoff date will cost approx \$109/player.

Randy P. suggested a MTMHA logo on the socks

Brad Y. wondered about the logo being put on the knee cap, might rub off

Ange is going to look into having the logo put on the sock.

May have to come up with jerseys and socks for the U21 team - and charge a little extra because they may not have a team in place and miss the cut off.

U9 is no longer supported by Timbits so they need to come up with a jersey plan. Randy P. wanted to understand his mis-step when he wanted to go out and get jerseys for this group and he approached Mike about the sponsorship, to get it done quickly. He was told by Derek G. through an email that jerseys must go through Angela G.-Director of Resources. Mike T. said there was a sponsor for the jerseys. Derek G. said that resources and sponsorship go hand in hand. Randy asked if there was a plan for the four U9 teams moving forward? Angela said that there is a tentative plan. Randy P. asked what the plan was? Angela said that they will buy them if they have to.

Derek G. brought forth a motion of collecting volunteer cheques from every member, including coaches and board members for the 2024/2025 season.

Seconded by :Nadine P.

CARRIED

Jay V., brought forth a motion of cashing the volunteer cheques if jerseys are not returned by May 1, 2025

Seconded by: Brent M.

CARRIED

Ordered socks later than normal this year, some sizes on backorder until September 16th. Important that ordering happens in July to ensure necessary items arrive by season start. Where we don't have a meeting in July, Ange would like the resources budget approved at the June meeting going forward.

h) Director of Development – Asa Stokes

Checking clinic took place last week, there were 18 kids for <15 and 30 kids for the <13 groupings. Going to remember to try and post it earlier in the year because of other summer commitments.

Hockey School starts next week there are still spots remaining; U9 - 5 spots, U11 - 11 spots, U13 - full, U15 - 4 spots and U18 - 7 spots. They are going to open these spots up to Lady Flag members.

Fall Development Sessions are being planned with Jeff Perry and the Flags for 5 weeks and then Aaron Brandt and Vision for 6 weeks. With a Goalie clinic set for week of December 18th

i) Director of Fundamentals – Jamie Bailey

U5 and U7 coaches are ready to go. The skills skates /evaluation skates are to be set up and finalized. Going to connect with Petrolia to ensure that they are on the same page. U9 is waiting for tryouts to be complete and then they will work on selecting Four County Coaches. Will be communicating shortly to all parents in the fundamental group so they are aware of the plans.

j) Director of Tournaments – Randy Pauling

The Tournaments are listed on the website and we already have 4 teams registered! Heard that it might be difficult for teams to find hotels due to a Sarnia Silverstick tournament that is occurring during the same weekend. Randy P. was asking about swag for teams, and would like to have little takeaways for the kids participating. He will work with Mike T., on this and remain within budget.

k) Director of Fundraising – Stacey Skeates

Golf Tournament this weekend. We have 21 teams registered. Using 4 Volunteers. We had 12 hole sponsors last year and only 3 or 4 this year. Hopeful that they do well in the raffle. Discussion took place to raffle a third jersey and this could be customized as the winner wishes. Conversation was had if we should raffle off 2025/2026 fees but a decision was made that they probably wouldn't make the money back. Marty P., stated that this was a good idea for a future fundraiser throughout the year. Randy P., indicated that Corunna Minor Ball would probably be

willing to provide a raffle item, and it would be great if MTMHA and Corunna Minor Baseball could support each other.

A motion was made by Stacey S. to provide a jersey for the raffle table at the MTMHA Golf Tournament.

Seconded by Jay P.

CARRIED

BBQ for tryouts and skill skates is going to continue and will probably be set up closer to the main entrance to avoid children from running across the parking lot. Will need volunteers for this.

Sting Association Night - tentatively booked for Friday, November 29 vs Brampton steelheads. Many teams can be involved, specifically U15 and under Shamrock has already been informed of this date to allow for black out in the calendar. This is a great fundraiser and lots of fun for the kids. Will have to revisit what the chuck a puck pre-sale looks like, as there was disappointment last year with this Stacey S., will think of a solution for this. Other activities the kids can participate in are OHL Experience, Intermission Skate, Bench Warmers, Fan Tunnel, Local Champions Minimum Ticket Sales 550. Last year they surpassed these ticket sales.

Would like to revisit the Bingo application. Will need the treasurer to assist- Stacey S., and Marty P. will review this offline.

Decision was made not to move forward with cash calendars this year as it does not appear to be very profitable.

Motion made to cancel the sales of Cash Calendars made by Stacey S.
Seconded by Randy P.

CARRIED

Feb 17 2024 Cash Calendar Cheque - need a new one, and needs to be issued once we void #215 . There is still money in the Cash Calendar bank account. Stacey S., and Marty P., are going to review and ensure that all previous winner cash calendar cheques were cashed. Once confirmed the remaining money will be forwarded for ice payment.

Cheque from Sting Assists \$4000

Stacey S. brought up the option to use a different photographer this year and suggested Metcalfe Photography. Tabled for next meeting and Board members asked to bring forward some vendors with pricing for discussion.

l) Director of Sponsorship – Mike Thompson

Confirmed that we are able to accept e-transfer and we will look at setting up Gift Tool for sponsorships as well. Golf sponsorship was not great this year

Overall sponsorship is at \$16500.00 and hoping for more. Current sponsors on the website are being reviewed before removing them. Randy P., suggested to connect with the Knights of Columbus.

m) Director of Four Counties – Brent MacDonalde knows of anyone

There is now a fine when the Game Sheet is not uploaded within a specific time period.

Still need some coaches, if anyone knows of anyone who would be interested

Officiating- U15 has 2 officials, U18 now has 3 officials.

Derek G., indicated there is a new rule that there will be no curfew in Local League. And no longer able to change times of games and no canceling of games

n) Director of Volunteers – Nadine Power

All cheques from last year need to be shredded and 20 cheques to be returned still. There were no cheques that had to be cashed. Decision was made to take the 20 cheques to the tryouts and skill skates to try and give them back and Nadine can shred the other ones.

There will be a sign up going out shortly for volunteers to collect cheques at the skill skates.

They will offer volunteer hours for clocks for teams - this allows for consistency at games and not worrying about who is going to cover.

The volunteer hours will remain at 8 hours and cheque will be post dated for January 1st. Will also ask parents to consider what they are signing up for if they have to bring their children with them. Recognize that this can be a tricky subject if a parent does not have the supports to watch their children, but the association wants to ensure that children are not running around when their parents are barbecuing, etc.

5. Financial Report

a) Director of Finance – Jamie Bailey

bank account balance at time of the meeting was \$359 845.71, with one more payment pending for hockey registration. The lottery account still has some funds in it and has to be at \$0.00. Once they confirm that all cash calendar cheques from the previous season have been cashed, the remaining funds will be used to pay for ice time.

Jamie B., is working on financials and will have something to be reviewed for Sept meetings. Conversation took place about the need for an audit. Now that we have a better understanding it might be better to have a chartered accountant review Jamie's numbers as opposed to an actual audit, which would be very expensive. Randy P., suggested that we could share with membership and options for them to review. Marty P., tabled at the next meeting.

6. Committee Report

a) Hockey Committee – Jay Vandenberg

Team numbers are set

Hockey Committee made decision to run AE in every division, but U11 (lack of tryout numbers)

Team sizes to be set at meeting later this evening

NRP's have been contacted

U9s having formal tryouts

Timbits – now only U7 and below

Exceptional Player Request

7. Unfinished Business

None

8. New Business Arising / Motions

Confidentiality agreement was passed out to members of the executive.
Incident and complaint form was reviewed regarding late fee waivers.

Derek G. brought forward a motion that late fees will not be waived.
Seconded by Jamie B.

CARRIED

MTMHA would benefit from a credit card to assist with tournament sanctions and travel permits etc. Marty P., will look into a basic card with minimal fees and preferable rewards attached to it.

Conversation took place around providing MTMHA vectors for mugs that can be purchased at Home Hardware Corunna.

Motion made by Jay V. to supply Home Hardware Corunna with the MTMHA vector for mugs.

Seconded by Jamie B.

CARRIED

Other valued partnerships in the Community are Dynamic Graphix and Planet Stitch.

9. Any Other Business

None

10. Adjournment

Meeting adjournment motion made by: Derek G.

Seconded: Jay P.

CARRIED

Meeting ended at 10:10 p.m.