



MTMHA GENERAL BOARD MEETING

Date: May 21, 2025

Time: 7:00PM

Location: Courtright Firehall

1.

Board members present marked with an 'X'					
Marty Passmore	X	Brad Ouelette		Teriann Weeke	X
Jay Vandenberg	X	Nick Skeates	X	Stacey Skeates	X
Derek Gibbs	X	Angela Gibbs	X	Brent MacDonald	
Nadine Powers	X	Randy Pauling		Jason Bourdage	
Jay Passingham		Amanda Knight	X	Brad Ysebeart	
Stacey Mullen	X	Jamie Bailey		Greg Armstrong	
Tonya Lahey	X	Brian Turner	X	Rick Harris	
Corey McKellar	X				

Call to order

Meeting called to order by Marty Passmore at 7:09 pm

2. Approval of agenda / conflict of interest

Approval of the agenda motioned by: Jay V.

Seconded by: Derek

CARRIED

No conflicts of interest declared.

3. Approval of Prior Meeting Minutes

Approval of the meeting minutes motioned by: Angela

Seconded by: Corey

CARRIED

4. Director Reports

a) President – Marty Passmore

Thank you to everyone for expressing interest in MTMHA executive— we're excited to have all of you on board. There's been a lot of great work accomplished over the past year, and we're moving forward with our strategic plans from a solid position.

Welcome: An overview was provided on how Director reports work. Each member gives updates and can bring items forward for discussion. Board members are encouraged to submit items for the agenda ahead of time to allow others the opportunity to review and prepare for an informed discussion and decision.

Introductions were held.

Tryouts and Development Camps: This year's spring tryouts were new under the open border format and went very well, thanks in large part to Jay V. and his vision. Feedback indicated the process was smooth, with early communication playing a key role. The committee will continue with spring tryouts moving forward as open borders remain in effect. Fall tryouts will be held for the U9, U18, and U21 divisions.

Ice has been booked beginning the last week of August. Nick will be organizing a development camp that week. The township offered ice time, which was accepted, and discussions will take place regarding how best to utilize those dates. These camps have historically been well attended and are known to generate revenue for the association.

It was emphasized that decisions must be collaborative and made by the committee. Members are reminded not to make promises or commitments without consulting the board. All relevant information should be brought to the table transparently—not discussed behind the scenes. The board should be given the opportunity to receive, review, and decide collectively.

Volunteer cheque collection can begin during this time as well.

Starting the first week of September, practices will begin. The U9, U18, and U21 divisions will participate in skill skates, with official tryouts starting the first weekend after the school year begins.

Jersey Feedback: A thank you was extended to Ange for her efforts in managing the jersey program. There has been minimal concern expressed regarding costs, especially with the option for families to secure sponsorships to help offset expenses.

Due to strong financial planning, the organization was able to reduce overall registration costs by \$40,000. The goal moving forward is to continue investing \$20,000–\$25,000 annually into the program, assuming successful fundraising and sponsorship efforts continue each year. This approach aims to keep registration fees below \$1,000 for the next three years—barring any unforeseen circumstances.

MTMHA continues to offer individual ice and travel team options for all divisions, setting it apart from many other organizations. The availability of a double-rink facility remains a significant asset, allowing for extra practices. B and B2 teams will receive an additional practice every other week. Overall, teams are receiving 3–4 ice times per week, providing strong value for the cost of registration.

Financial Plan;

See details noted above under *Jersey Feedback* regarding registration cost reductions and future investment strategies.

Board Decisions;

All decisions are to be made collaboratively as a group. Members are reminded to bring items forward to the board for discussion and not make unilateral decisions.

Strategic Planning / Priorities: The primary focus continues to be putting players first—ensuring they are safe and having fun. A key area of emphasis is reinforcing the **Dressing Room Policy:**

- Coaches or a designated adult must be present near or inside the dressing room with the door open.
- All players are required to wear a base layer at all times.
- Players should not be changing in the rooms unsupervised.

These measures are essential for the protection of our families and players. If not properly enforced, the situation could escalate, especially in light of recent issues within Hockey Canada. Non-compliance could lead to intervention by OMHA, including the risk of the association being shut down.

There was also discussion on the continued importance of development for both players and coaches—Brian is already working on initiatives in this area.

The remainder of the Strategic Plan, as reviewed at the AGM, is available online for reference.

Accounting Update: An invoice from the accountant is due in the amount of \$4,500. The association expects to recuperate tax funds that will cover this expense and provide a surplus.

Purchasing Process: All purchasing must be done through a Purchase Request Form or brought to the board for discussion and approval through a vote.

Dates/Time/Locations for Meetings:

Motion forward to break from meetings for June and July made by – Jay V.

Seconded by – Corey

CARRIED

Still have some things happening that may require some getting together for the golf tournament and some advertising.

Typically we meet the 3rd Wednesday of every month

An email will come out with all the dates for members to see what the conflicts are and communicated to Marty.

b) VP of Hockey Operations – Jay Vandenberg

A thank you was extended to everyone involved in organizing and supporting the spring skill skates and evaluations. A warm welcome was also given to all the new committee members. Your contributions to the process are appreciated!

Open Borders / Tryouts: The open border tryouts went fairly smoothly, though there were some learning moments. There were instances where players arrived late to tryouts after registering last-minute, which caught the team off guard. Moving forward, the process will remain in place, but once cuts begin, no additional incoming skaters will be accepted. This is seen as a fair and consistent approach.

Team Sizes: Minor adjustments were made to team sizes to ensure Local League (LL) numbers remained viable. The Hockey Committee reviewed past registration data and adjusted team sizes as needed throughout tryouts. The incoming and outgoing player numbers balanced out overall.

A reminder was shared that if a player from another center (e.g., Sarnia) makes a MTMHA team, they are not considered part of MTMHA the following year—residency is reviewed annually. Release forms are no longer required, and once an offer is made, players have 24 hours to accept, regardless of other ongoing tryouts.

Promoting MTMHA: There was a discussion on whether MTMHA could share more information publicly about what the organization offers. The idea of a hockey campaign was raised. While

caution must be taken to avoid tampering, a fact-based promotional approach could be explored.

80/20 Rule Compliance: The committee reviewed whether the 80/20 residency rule was upheld. One exception was noted: The U11 B2 team had 11 skaters and one goalie. A request was made to accept 3 out-of-center players. The roster was increased to 12 skaters, and the request was approved while still maintaining compliance with the 80/20 guideline.

It was noted that each center can set its own balance (e.g., 100/0), and OMHA can change the policy at any time. This will be reviewed annually.

Coaching Selection: There was a situation where a team was left without a coach due to selections made on another team. The committee responded promptly:

- A questionnaire and interview process was used for those who had expressed interest in coaching.
- A fair and transparent mini-selection process was conducted, and the coach was selected appropriately.
- The approach demonstrated accountability and transparency to the wider association.

Coaching Platform Access: Marty will reach out to request access to the coaching platform needed for training for Amanda. This will allow for posting and organizing content for U9, U18, and U21 divisions.

c) Risk Management – Derek Gibbs

A warm welcome was extended to all new board members. We look forward to your contributions this season.

Confidentiality Agreements: Board members are asked to review and sign the Confidentiality Agreement to ensure that all discussions at the board table remain confidential.

Disciplinary Committee: The only change to the Disciplinary Committee will be the replacement of one member. It was suggested that Corey join the committee as the OMHA representative, which would be beneficial.

Members are reminded to stay within the scope of their roles. For example, any contact with OMHA must go through the OMHA representative rather than directly to OMHA.

ONE DB Issues: There are ongoing issues with the ONE DB system. **Action item:** ensure that Derek is receiving these updates. Marty will assist with this.

Ice Rental Risks: Any summer ice rentals must not be advertised or operated as Mooretown-sanctioned events unless officially approved. These cannot be presented as team events unless properly coordinated through the organization.

Website Updates & General Cleanup: Teriann and Derek will work together to update and clean up the website. All posting requests will be filtered through Teriann to ensure accuracy and prevent duplication or missed items.

Coaches have access to their own team pages and associated player information, which are password-protected. Coaches are responsible for managing content that appears on their individual team pages.

Previous Season News / Search Functionality: Amanda raised the issue of outdated team news still appearing. Suggestion: implement a time-out function for news posts and improve the search bar so results can be prioritized by date. **Action:** Teriann will explore options with Kaylen.

Registration Flight Risk (23 Players): There are 23 players selected to teams who are not yet officially registered with MTMHA. It needs to be confirmed whether Offers of Commitment have been signed.

Jay V. confirmed that all teams have submitted their offers, except for one.

Note: this presents a risk with jersey orders if players remain unregistered.

HCR Refund Policy: Current refund policies allow for refunds well into the season, which directly affects jersey distribution. **Action:** Marty will draft a revised refund policy clearly stating that jerseys are non-refundable.

Coach Credential Tracking: A list of required and outstanding coaching credentials will be compiled for all coaches selected for the season.

Fall Coach & Staff Meeting: A meeting will be scheduled this fall to review key policies with coaches and staff, with an emphasis on:

- Dressing Room Policy: Must be enforced from the start, particularly in Fundamentals.
- Supervision: Dressing rooms must be monitored by two adults at all times.
- Some players arrive early—consideration to be given to drafting an official policy to address this.
- As the board continues to learn and adapt, additional policies and progressive discipline measures will be developed.

d) Registrar – Amanda Knight

There are currently no updates, as Amanda has not yet been granted access to HCR.

An email has been sent to the organization and a response is still pending.

Amanda has offered to assist in any way possible once access is granted.

e) Director of Communications – Teriann Weeke

No updates at this time. She is currently trying to connect with Kaylen to arrange a meeting. Once login access is provided, she will begin reviewing the system and exploring the necessary updates.

f) Director of Travel Teams – Brad Ouelette

REGRETS

g) Director of Resources – Angela Gibbs

Practice Puck Sponsorship: Francis DeSena has generously committed to supplying practice pucks to MTMHA for another season. This marks the fourth year his law firm has supported the organization, donating over 2,000 pucks to date — an incredible contribution resulting in significant cost savings for our members.

Please ensure his business logo remains on our website, and include him in any sponsorship promotions throughout the season.

Jersey Program Update: Volunteers are needed to help review jersey orders prior to submission. Discussion took place on whether to submit Local League, U9, and U18 jersey orders in June or wait until September, depending on open border confirmations. Jersey sizing during tryouts went well, with 110 players already registered for jerseys. Some have not yet completed their jersey selection. A draft email is ready to be sent to remind families, noting that receipts may have gone to junk/spam folders.

A second sizing day is being planned for June 1st to try and capture additional players. Nadine has volunteered to help. Call-out to Local League players: if planning to play in MTMHA LL, please register and attend jersey sizing early to avoid last-minute rush. The HCR refund policy must be updated prior to finalizing jersey orders.

Motion – Jersey & Sock Refund Policy:

A motion was put forward by Derek to add the following clause to the refund policy: “The cost of jerseys and socks is non-refundable. If a player withdraws from MTMHA, they will still receive their jerseys and socks.”

Seconded by: Nick

CARRIED

Refund Agreements / Commitment Discussion: Clarification was requested regarding how refunds are handled once a player has signed an Offer of Commitment. Players should be held to their commitment, unless extenuating circumstances apply (e.g., relocation to another city or movement to Local League).

Jersey Sponsorship Letter: A draft sponsorship letter has been created and will be circulated.

Resources Budget (Draft): A resources budget has been submitted and reviewed in OneNote, with the following items listed:

- Jerseys
- First aid kit replacements
- Ice packs & mouthguards
- Trainer bag replacements
- Game pucks
- Practice pucks
- Team C & A applications or purchase letters
- Extra jerseys for APs and spare socks
- Incidentals
- iPad replacements
- Youth goalie set
- Pylons
- Shoot tutor
- Missing jerseys and goalie gear

The budget will be forwarded to the Finance Committee for feasibility review. Once reviewed, it will go to the board for a vote, with a response expected by the end of next week.

Practice Pinnies for Younger Divisions: Brian requested practice pinnies for younger divisions (U5, U7, U9). Ange asked how these could be monitored. Marty noted that older teams (U13+) often build in their own practice jerseys and suggested those groups could manage their own. Discussion included possibly storing pinnies with team iPads, and there was no opposition to purchasing a few additional sets. Pinnies will be added to the resources budget for younger age groups. One pinnie should be returned and refundable as part of the return process.

Missing Equipment: One goalie equipment set is missing. Marty will follow up to locate it.

h) Director of Development – Nick Skeates

Nick is still in the early stages of learning the role. An email was received regarding payment still outstanding for one development clinic. Nick will follow up and connect in August.

i) Director of Fundamentals – Brian Turner

Brian would like to develop and implement a template for practice plans and sessions that coaches and assistants can consistently follow.

He has prepared a presentation on the pitfalls of cone and wave activities, emphasizing that the association aims to have session-based practices that are purposeful and effective, supporting teams in various development stages.

Key points include what defines a quality practice:

- Efficient and well-organized
- No standing around - everyone involved and actively engaged at all times
- Avoid kids standing in corners during practice; keep the session moving

This emphasis will be a priority for the upcoming season, particularly focusing on younger age groups in collaboration with Jamie.

Derek previously put out a call for coaches earlier this summer but noted that certain age groups, especially U7, can be difficult to recruit for. Brian suggested issuing this call prior to registration next season to help fill gaps.

j) Director of Tournaments – Randy Pauling

Jr Flags Cup Rep "B" November 21-23 2025

- U18-\$1,700.00
- U15-\$1,600.00
- U13-\$1,600.00
- U11-\$1,500.00

Stanley Taggart Memorial Tournament "B2" or Second picked Teams Jan 30-Feb 1 2026

- U18-\$1,700.00
- U15-\$1,600.00
- U13-\$1,600.00
- U11-\$1,500.00

Rise Up Cup House League March 6-8 2026

- U18-\$1,500.00
- U15-\$1,400.00
- U13-\$1,400.00
- U11-\$1,300.00

MTMHA Teams will be discounted \$400.00 for tournament registration fees.

Variance in registration fees are due to the amount of Refs needed as well as game length.

I have omitted U9 from the Rep tournament as I wanted to get this sanctioned as soon as possible and don't know if it will be full ice or not. I omitted them from the Taggart because if I didn't offer it to rep I didn't feel comfortable offering it to MD2. Finally I omitted them from the RUC because Brent said we are hosting the year end again next year that will take place 2-3 weeks after the RUC

k) Director of Fundraising and Sponsorship – Stacey Skeates

Fund Parent Role Revision;

It was noted that the Fund Parent model was not working effectively in its current form. A proposal was made to revise the structure by forming a smaller committee responsible for communicating with teams. These committee members would still receive volunteer hours, and if their involvement exceeds eight hours, they would be expected to attend meetings.

This group could also be responsible for sharing volunteer opportunities across the organization.

Motion:

To revise the Fund Parent role by removing it from individual teams and forming a centralized committee (size based on organizational needs) to communicate with teams and coordinate related responsibilities.

Moved by: Stacey S.

Seconded by: Teriann

CARRIED

Fundraising & Sponsorship Update:

There are lots of fundraising ideas in the works for the upcoming season. Some of the planned events include the online 50/50 draw (still checking if a waiver is needed), Bingo (now that we have financials from last season), Chuck-a-Puck, Association Game flags, the annual golf tournament, and more. The goal is to put together a solid plan that keeps things organized and fun while raising money for the association.

Sponsorship and fundraising policies are also being reviewed. A few updates are being drafted and will be shared ahead of time so everyone has a chance to take a look, with Derek reviewing as well.

A request was made to get a list of last season's sponsors to help kick off outreach for this year. There's also an idea to create a thank-you booklet for sponsors to show our appreciation.

When it comes to jersey sponsorships, thanks to Ange for pulling together the draft letter! A few edits are being suggested, and there was discussion about timing. Some teams are already formed while others aren't, so to keep it fair, we should hold off and send all sponsorship letters out together in September. Sponsor bars are being handled by the teams, so we'll need to agree on a final date and update the numbers before the season starts. This has been tabled until August for now.

For the golf tournament, we usually run it as a memorial event, but this year we're switching it up to celebrate the success of last season. There's still some uncertainty about whether we'll get the old pricing or if new rates will apply — more info to come.

The idea of a Player of the Week program is being explored to boost community engagement and highlight how proud we are of our players. Nadine suggested checking out Team Outfitters, who offer a "Player of the Game" option. MTMHA merch isn't currently available through them, but something like lawn signs could be a great way to show support and promote player pride around town.

There's also interest in building more Mooretown pride overall—finding ways to strengthen community connections and boost the association's visibility and image.

Finally, there's a plan to put together a tournament sponsor package so that businesses know what they're supporting and what they'll get in return. More to come on that too.

l) Director of Four Counties – Brent MacDonald

REGRETS

m) Director of Volunteers – Nadine Power

Volunteer Hours & Cheque Collection:

Not much new to report here. Cheque collection will look a bit different this year due to spring tryouts, so we'll need to figure out the best way to connect and collect them—maybe something to pass along to the team managers.

As mentioned at the AGM, there will be a monthly recap showing where everyone stands with their volunteer hours, along with their plan to complete them. This should help keep things on track throughout the season.

n) OMHA Representative- Corey McKellar

Not much just waiting for login to get moving.

o) Ice Scheduler-Jay Passingham

REGRETS

Jay has reserved lots of ice already for August and September – and is waiting for the season to get the rest of the ice. We are in a good position for approximately the same amount of ice.

5. Financial Report

a) Director of Finance – Jamie Bailey

2025-2026 Season - \$90,550 in registration revenue as of May 20th. Financial Statements for 2022-2024 are in final review and should be completed before the end of May and will forward to board once completed.

HST remits are in process for 2022-2023 by the accountants.

Accountants' costs are currently close to \$4,500. Waiting for the invoice. Will send for approval once received.

2025-2026 draft budget in progress. Jamie will send it out to board members for review. This may be a rolling target to finalize as registration will be open longer than usual but want to have it ready in July when registration totals are better known.

6. Committee Report

a) **Hockey Committee** – Jay Vandenberg- gave a welcome for new executive members to be a part of it.

b) **Financial Committee-**

7. Unfinished Business

None

8. New Business Arising / Motions

Team Budgets & Banking:

A deadline needs to be set for team final budgets to be submitted and team bank accounts to be closed.

Motion: Send a notice to all team managers requesting submission of final budgets and closure of accounts – Jay V.

Seconded by: Stacey S.

CARRIED

U3 Timbits Program: There was a question about starting a U3 Timbits program. While it does exist, it doesn't appear to be offered in our area. It might be something worth trying a couple of times to gauge interest - maybe even run a community survey. This would require another level of insurance. Will be tabled for further discussion.

New Parent Info Package: Could we bring back a welcome/info. package for new MTMHA parents? Something was done in the past, and it could be helpful to send out again - possibly even to those coming in through open borders. The idea is to create or refresh a version of this, potentially linking to Hockey Canada resources as well. Will be looked into further.

9. Any Other Business

None

10. Adjournment

Motion by: Stacey S.

Seconded by: Jay V.

adjourned at 9:47

11. Action Items

Action Item	ASSIGNED TO	MEETING ORIGINATED FROM
Develop a streamline approach for team selection for 2025/2026 season	All Members	
Time Clock Training Follow Up Also suggested by the Silverstick Committee and to reach out to Deb Black for help.	Randy P.	October 2024
Ensure that Derek is receiving the ONE DB system updates	Marty	May 2025
A welcome / info. package		May 2025
Implement a time-out function on the website for news posts and improve the search bar	Teriann	May 2025
Revised refund policy	Marty	May 2025
U3 Timbit program - to be discussed later		May 2025
Form centralized committee for fundraising / communication to teams	Stacey S	May 2025
Fundraising plan for 2025/2026	Stacey S	May 2025
Sponsorship letters and bars	Committee Discussion	May 2025