



MTMHA GENERAL BOARD MEETING

Date: Wednesday September 25, 2024

Time: 7:00PM

Location: Courtright Firehall

Board members present marked with an 'X'					
Marty Passmore	X	Brad Oulette	X	Mike Thompson	
Jay Vandenberg	X	Randy Pauling	X	Stacey Skeates	X
Derek Gibbs	X	Angela Gibbs		Brent MacDonald	X
Dustin McEvoy		Kaylen Burgess		Jay Passingham	
Jamie Bailey	X	Asa Stokes	X	Nadine Powers	X
Stacey Mullen	X	Tonya Lahey	X	Brad Ysebaert	X
Rick Harris		Greg Armstrong		Macy Gauvin	
Jason Bourdage		Bob Gladwish			

1. Call to order

Meeting called to order by Marty Passmore at 7:03 p.m.

2. Approval of agenda/conflict of interest

Approval of the agenda motioned by: Brent M.

Seconded by: Jamie B.

CARRIED

No conflicts of interest declared.

3. Approval of Prior Meeting Minutes

Approval of the August Minutes motioned by: Brent M.

Seconded by: Randy P.

CARRIED

4. Director Reports

a) President – Marty Passmore

A huge thank you to everyone for all of their hard work over the past little while. I have heard positive feedback. Brad Y., stated everything with start up ran smoothly and was well organized. Marty P said to keep up the good work everyone!

b) VP of Hockey Operations – Jay Vandenberg

Reiterated the thank you to everyone for their help. The skill skates, tryouts and sort skates are all completed and teams are formed. While everything was successful he does hope to improve on a few items for next year.

c) Risk Management – Derek Gibbs

OMHA allows you to roster up to 20 players on a team. They also changed “carry over suspensions”, a player that has a carry over suspension from last season is now able to play in exhibition games and the suspension come into effect when the regular season begins. That player needs to stay free of any trouble.

Reminder to teams to get their forms in, it is best to have them in before a player goes on the ice. Players and parents need to know their code of Conduct. Brent M., asked for the travel team paperwork to be shared and he will use this for Four County teams as well.

Discussion regarding players getting ejected from games. In the event that this occurs it is important that a member of the coaching staff, trainer or manager attend this player to the dressing room. The is especially important when one player from each team are ejected, as they could potentially meet up in the back hallway. This goes for an injured player as well.

Game sheet must have all player suspensions recorded, if not recorded the suspension doesn't exist and any games a. player sits out for doesn't count.

Members of the board (Marty P., Derek G., Jay V., Jay P., and Brad O) all received notification when a player is suspended. It is then sent out to the team.

Question was asked about the AP policy, it is now Rep to Rep, AE to AE or LL to AE or LL to higher LL. Marty P. put together a simple pathway for this and will send to Derek G. to add to the policy.

d) Registrar – Dustin McEvoy (Not present-update provided)

As of September 25, 2024:

U5 – 20
U7 – 37
U9 – 50
U11 – 42
U13 – 58
U15 – 42
U18 – 55
U21 – 27

Total: 331- registered players and goalies,

number is on par with last year's total.

Looked into upgrading the score clock controls with the company (Harris Time inc.) that made the existing one, no option available. Reached out to OES controls and they do have an option for a digital controller, but we'd have to replace the whole scoreboard. They don't have a set of controls that would work with our board. Apprx. \$11k for both, without installation.

Marty spoke about how the scoreboard could be a grant ask, we could approach the Lady Flags and the Flags since we all use it.

e) Director of Communications – Kaylen Burgess (not present-provided an update)

All coaches have been given website credentials except U15 FC and U18FC. Once she receives the coaching information she will provide their website credentials. All teams have been rostered online except U15 FC and U18FC.

All forms have been updated online to reflect the 2024-25 season. In addition, a "Volunteer Section" tab has been add to the website as requested. Still waiting for the 2024/25 coaches updated handbook, once received will be uploaded.

The Township has a hard stance on horseplay in the arena. Any damage that occurs in the arena, will be billed back to the association and/or the family. The Policy is now on the website and coaches are to be asked to bring this up at parent meetings.

f) Director of Travel Teams – Brad Ouelette

The B schedule is now up for U15s, B2 will be up soon.

Directed to Marty and Jamie about U18 (AE) extension on finances to be paid back.

g) Director of Resources – Angela Gibbs

Jersey sponsors for this year? Have not received a list from Sponsorship. We have a few sponsors from last year. It was stated that the sponsor deadline is usually July 30th.

Having gear (jerseys etc) in the lockers.

This year seems to be working well. locker combinations were given to the head coaches of each team, anyone needing access to a teams locker needs to approach the team's head coach, not Resources please.

Kobe socks just arrived and will be going out to teams by this weekend. Good response to 3rd jersey, 7 teams confirmed so far, we may need to extend the deadline to October 6th? as teams are still organizing budgets and having parent meetings. But September 30th deadline still stands at this time. Brent M. thought that this date may need to be extended because the 4 county teams are still having parent meetings. Only one team has had a meeting and others will be having after October 6th. He will ask teams to move on this . He asked if, Angela could reach out to him for this weekend (Sept. 27-29th)

Free jersey draw from tryout BBQ - need to do draw asap please

h) Director of Development – Asa Stokes

The Fall Development skates begin this week, with honestly not a lot of interest. It costs \$14 200.00 to run these clinics and only have \$11550.00 with registration fees. Need 10 more players registered to break even.

Conversation took place about people who may be waiting for their schedules to be released before signing up. Talk about changing the ice times to break even. Stacey S., asked if the Gift Tool was cross-referenced because it can be tricky to monitor. Brad Y., suggested that after each clinic to clip the statement and send it to the Finance director to cross - reference with the bank account.

Motion was brought forward by Asa S., to combine the U9/U11 skates and the U13/U15 skates. Seconded by Stacey S.

CARRIED

i) Director of Fundamentals – Jamie Bailey

U5 group is getting rolling.

U7 made and schedules will be released in the next couple of weeks.

U9 sorted

UUur County will AP from U7 LL.

j) Director of Tournaments – Randy Pauling

Stanley Taggart

U13 is closed but will reopen it and expand to 10 teams.

U11 - 1 spot

U15-closed

U18- 1 spot

There will be no U9 in this tournament because of limited ice.

The Rise Up Cup Tournament is just getting up and running because the 4 County teams were just getting formed. He holds a spot for each MTMHA team.

There was talk about having U9s in the tournaments and he said that it would be tricky because of the inability to keep score. Marty P., suggested looking at hosting a jamboree type tournament in the future for this age group. Randy P., would also like to look at hosting a Rep tournament for next year, that way all categories have a home tournament. It was just too much right now to organize being new in the role.

Marty asked Brad O. if he had told his coaches about Silverstick

We have 25 teams

Randy stated that he didn't know what budget he had. Jay V. said that he wasn't really given a budget in the past when he organized the tournaments, he just made sure to keep things balanced-not to lose money. Randy said that he is going to make a blueprint for future executive members in this role to follow.

He had reached out to Stacey for fundraising and Nadine about volunteering. Randy also contacted Pete from All Seasons Trophies for medals. Jay V. said banners were \$80. Randy said that we could keep any leftover medals, Jay V. said that we do have some left over from last year. For the Rise Up tournament we will need to order large quantities.

The profit made from The Rise Up tournament last year was approximately -\$1200 and The Stanley Taggart Tournament was approximately \$2500.

k) Director of Fundraising – Stacey Skeates

Golf Tournament went well! Thanks to all who donated for the prize table. I appreciate so much. We made \$4,795.67. Need to confirm sponsorship cheques have been submitted. We have a date booked for next year, August 16, 2025 thank you Marty!

BBQ's for tryouts and sort skates: we had a lot of open spaces for volunteers unfortunately. Our membership enjoyed the BBQ (Mac and Cheese was a hit!). It was

not as busy as the previous year. We stayed late for the Flags game and did well those days.

We have the option for weekdays. Do we want to do this until the canteen at the arena opens? Hall 2 rental \$35/hr (then 20% discount)

I will be organizing the first fund parent meeting now that teams are formed. It will be in October.

I'm starting to work on the Association Sting Game now that we have teams, and will send an tentative list for the board to review. Do we want U9 FC teams for the game before and U7s for the first intermission again? The 2nd intermission will have a Chuck-a-Puck and they said we could do something else (e.g., local champions, shoot out).

Bingo application - I need help from the Treasurer to complete this.

l) Director of Sponsorship – Mike Thompson (Not present-will send out update)

m) Director of Four Counties – Brent M.

Wanted to thank everyone for their help with getting things organized and running. Parent meetings are currently happening and are to be completed soon. Every team has been easy to work with. There has been a request for a U11 select team, we can discuss this during the hockey committee meeting tonight. There will be a four county meeting this Monday, Sept. 30th at 6:30.

n) Director of Volunteers – Nadine Power

Still trying to collect more cheques, need 3 from the U9s, still missing a few from the U5 and U7-they are big groups. We are also missing a lot of cheques from the U18s, this could be due to parents dropping their kids off to practice and missing handing in the cheque. Many coaches have not handed cheques in as well. It has been explained that everyone including board members must provide a volunteer cheque with the addition of the returned jersey policy. A list of coaches is needed so that their volunteer hours can be marked off.

Nadine brought forth a motion for the U21s to provide a post dated cheque for their jerseys to be returned.can

Seconded by: Randy P.

CARRIED

Jay V. brought forth a motion that the U21s do not need to complete volunteer hours.

Seconded by: Nadine P.

CARRIED

Brent M. brought forth a motion that Mooretown hours can be combined with high school volunteer hours. If a high school student completes a task, they will get their school hours and their Mooretown hours.

Seconded by: Derek G.

CARRIED

The question was asked as to who can sign the hours for these high school students, Marty said that he could, any board member can.

Looking into providing clock training for any members that would like to learn. Randy is going to check on asking a few people to train and run a few sessions. The time clock counts for hours because it is harder than doing the Ipad. Anyone can do the Ipad, it is easy.

5. Financial Report

a) Director of Finance – Jamie Bailey

Will begin sending the financial information to the group via email. It can then be added to the minutes. He has been reviewing the past books and these have been sent to a CPA, which will then be forwarded to the board for a quote from a 3rd party.

Important to ensure we are including forecasting goals when looking at the budget. Currently there is \$453715.02 in the bank account, but still owing for jersey's and socks. Only 20% of the ice is paid right now.

Members asked to look for draft statements in their emails for review.

Budget Provided Later in Email - found below

Income / Expense	Income statement Acct	Description	Revenue	Cost of Goods	Gross Profit		Expenses	Amount
Income	Registration Fees	Player Registration Fees	314,608	(234,040)	80,568			
Income	Registration Fees	Hockey School and Development Registration Fees	35,000	(26,980)	8,020		Ice Fees	219,450
Income	Registration Fees	Team Fees / Loans	36,500	(35,000)	1,500		Summer Ice	4,590
Income	Fundraising / Donations / Sponsorship	Golf Tournament	19,795	(15,000)	4,795		Contingency (Playoffs/ Extra Ice)	10,000
Income	Fundraising / Donations / Sponsorship	Association Sting Game	15,000	(10,000)	5,000			234,040
Income	Fundraising / Donations / Sponsorship	Bingo	10,000	(5,000)	5,000			
Income	Fundraising / Donations / Sponsorship	Other	-	-	-			
Income	Fundraising / Donations / Sponsorship	Sponsorship Program	21,000	(1,000)	20,000			
Income	Fundraising / Donations / Sponsorship	Donations	15,000	-	15,000			
Income	Tournaments	Stanley Taggart	37,000	(32,000)	5,000			
Income	Tournaments	Rise Up Cup	14,000	(12,000)	2,000			
Income	Tournaments	Silver Stick	20,000	(17,000)	3,000			
Expenses	Equipment	Jerseys and Socks		(15,550)	(15,550)			
Expenses	Equipment	First Aid		(400)	(400)			
Expenses	Equipment	Pucks and Equipment		(2,848)	(2,848)			
Expenses	Equipment	Junior Flags Reno		(2,000)	(2,000)			
Expenses	Equipment	Jersey Repairs		(5,000)	(5,000)			
Expenses	Equipment	Other Equipment		(3,500)	(3,500)			
Expenses	Equipment	Incidentals		(300)	(300)			
Expenses	Player and Coach Development	Coaching Certification		(5,000)	(5,000)			
Expenses	Referees	Referee Costs		(57,500)	(57,500)			
Expenses	Insurance and League Expenses	OHMA Insurance		(22,500)	(22,500)			
Expenses	Professional Fees	CPA Financials 2022 & 2023		(10,000)	(10,000)			
Expenses	Website / Software	MTMHA Website		(5,000)	(5,000)			
Expenses	Office	Meetings		(150)	(150)			
Expenses	Office	Postage		(250)	(250)			
Expenses	Office	Other		(1,000)	(1,000)			
Expenses	Bank Charges	RBC / SouthWest		(500)	(500)			
Expenses	Bank Charges	Evaion / Other Site Fees		(17,250)	(17,250)			
Expenses	Misc	Buffer / Contingency		(10,000)	(10,000)			
				Net Income (Loss)	(8,865)			

6. Committee Report

a) Hockey Committee – Jay Vandenberg

Stuck pretty close to expected team sizes. There will be a Hockey Meeting after this board meeting.

b) Finance Committee -

Marty P, asked for the creation of a Finance Committee to begin to meet monthly. More to come.

7. Unfinished Business

None

8. New Business Arising / Motions

- a) U21 - the U21 team has been picked and started on the ice.
- b) U18 - all teams are fully rostered, there were no NRP players and unfortunately not enough for 4 teams.
- c) Grant Applications - Marty P., will connect with partners to look at putting a grant through for the scoreboard.
- d) Nepotism: There was a concern about nepotism regarding a late payment, reviewed and discussed.
- e) Team Selection Process: There were some concerns raised about the way specific teams were formed. No formal complaints were received. Group felt that it would be beneficial to have a more streamlined approach for next year.
- f) What is our Identity? : Do we want to look at focusing on streamlining our coaches? Conversation took place about this, and while it may be effective an abundance of coaches may not want this. Randy P., suggested that if it was started with the young age, then the coaches would know how it works moving forward. Marty P., this is something we could consider.
- g) Sarnia Sting - Out of Town Practice: Jay V., will reach out to Jay P., to look at available ice. Once ice time is secured Jay V., will circle back with the Sting Rep. This is a great opportunity, MTMHA coaches are able to watch a Sting practice, then one team will get to practice with the Sting and then the community is able to go out on the ice.
- h) Accounting: Marty P., currently all the money has to be sent to the treasurer then back to the individual teams. This seems like a lot for the treasurer to have managed.

Motion brought forward by Derek G., for the team fees to go directly to the manager. The manager will provide the funds and the budget to MTMHA.

Seconded by Jay V.

CARRIED

- i) Silverstick: Marty P., there is a history of paying the rental agreement upfront for Silverstick and the the silverstick committee will pay it back plus a donation. MTMHA ends up receiving additional monies then expensed.

Motion brought forward by Stacey S., to pay the U21 facility rental upfront for Silverstick

Seconded by Jay V.

j) Food Handlers Certificate - Volunteers

Stacey S., asked if there was a possibility that the association could certify volunteers for the food handler's course. Discussion took place, this would help alleviate some of the pressures on the members that do have it currently.

Motion brought forward by Stacey S for MTMHA to reimburse food handler courses for up to 5 members if they complete their Food Handler , use the link provided and complete 4 hours of volunteer.

Seconded by Randy P.

CARRIED

9. Any Other Business

None

10. Adjournment

Meeting adjournment motion made by: Stacey S.

Seconded: Derek G.

CARRIED

Meeting ended at 9:09 p.m.

11. Action Items

Look at photographer options and bring back	All members
Financials to be emailed out and added to minutes moving forward	Jamie & Tonya/Stacey
Develop a streamline approach for team selection for 2025/2026 season	